



NGB COMPLIANCE COMPLAINT FORM

Part VII of the USEF Bylaws provides a process by which a complaint may be filed against the Federation by a Life, Senior Active, or Parent of Junior Active Member, alleging that the Federation has (i) violated a Federation Bylaw, rule, regulation, or policy, or (ii) failed to comply with its obligations as a National Governing Body under the USOPC Bylaws or the Sports Act. This complaint form must be used to file such complaint.

A complaint that is not filed in accordance with Federation Bylaws shall render the filing ineffective and the complaint shall not be considered to have been properly filed. The complaint shall be filed with the Federation Regulation Department at disputes@usef.org. At the time of filing, Claimant must also serve a copy of the complaint on president@usef.org and generalcounseloffice@usef.org. The Bylaws are published on the Federation website at www.usef.org. Any questions should be directed to the Director, Regulation Department at epratt@usef.org.

Bylaw 707 prohibits retaliation against anyone who files a complaint or report under the procedure in the Bylaws. Retaliation is considered a violation of the Federation rules and grounds for discipline.

I. THE CLAIMANT

1. Claimant(s). If there is more than one claimant, please list all claimants' names and complete contact information for primary claimant. Attach additional papers if necessary.

1.1. Claimant's Name: _____

1.2. Claimant's USEF Member #: _____

1.3. Claimant's full mailing address: _____

1.4. Claimant's telephone numbers: Home (_____) _____
Work (_____) _____
Cell (_____) _____

1.5. Claimant's e-mail address: _____

1.6. Name of the authorized spokesperson or representative (i.e. lawyer, trainer, parent):

1.7. Contact details for Authorized spokesperson/representative (i.e. lawyer, trainer, parent):

1.7.1.1.1. Email address: _____

1.7.1.1.2. Telephone numbers: work () _____ /cell () _____

1.7.1.1.3. Mailing Address: _____



II. BYLAW, RULE, REGULATION, POLICY, OR FEDERATION REQUIREMENT VIOLATED

Please identify each Bylaw, rule, regulation, policy or Sports Act provision that forms the basis of this complaint.

III. STATEMENT OF THE DISPUTE

Please provide on **Attachment A** in clear and concise language, in numbered paragraphs, the facts supporting the alleged violation(s), including how the Federation has failed to comply with their obligations as a National Governing Body.

IV. REMEDY

Please specify the outcome or relief you are seeking:

V. IDENTIFICATION OF ANY PARTIES CLAIMED TO BE AGGRIEVED

Please indicate on **Attachment B**, to the best of your knowledge, the name and contact information of any person(s) who claim to be aggrieved by the Federation.

VI. IDENTIFICATION OF ANY INDIVIDUALS OR ENTITIES THAT ALLEGEDLY CAUSED OR CONTRIBUTED TO THE ALLEGED VIOLATION

Please indicate on **Attachment C**, to the best of your knowledge, the name and contact information of any individuals or entities that allegedly caused or contributed to the alleged violation.

VII. URGENCY

To the best of your knowledge, is there an urgency to resolve the dispute and if so, provide the reasons justifying the need for an expedited procedure and the deadline to resolve the dispute:



VIII. OTHER PROCEEDINGS

Are you aware of any other complaint filed or other ongoing proceedings that might have an effect on the present complaint? If yes, please provide the forum in which the complaint or proceeding is being heard and if available, the contact information of the parties involved:

IX. SIGNATURE

The complaint must be signed by the claimant:

Signed on _____
(Date)

(Signature)

(Printed Name)



ATTACHMENT A
STATEMENT OF THE DISPUTE



ATTACHMENT B

LIST OF AGGRIEVED PARTIES



ATTACHMENT C

LIST OF INVOLVED PARTIES